



OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS



SERVICE DELIVERY STANDARDS 2025/26 - 2029/30





OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS



SERVICE DELIVERY STANDARDS 2025/26 - 2029/30

GOAL:

Streamline prosecution services to foster delivery of justice and socio-economic development in the country.

THEME:

Efficient and Effective Prosecutions for Sustainable Socio-Economic Transformation.

FOREWORD

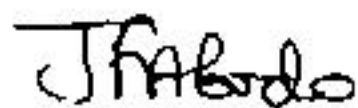
The Office of the Director of Public Prosecutions (ODPP) stands as a cornerstone in the administration of criminal justice in Uganda. Guided by the constitutional mandate under Article 120 of the Constitution of the Republic of Uganda, 1995, the ODPP plays a pivotal role in ensuring the rule of law, safeguarding the rights of citizens, and enhancing public trust in the criminal justice system.

These service delivery standards have been developed to serve as a comprehensive guide to the attainment of the ODPP's strategic direction, core values, institutional goals, and service delivery commitments. It outlines the operational standards and service benchmarks that reflect the ODPP's commitment to professionalism, integrity, transparency, and efficiency to ensure people-centered prosecution services across the country.

The standards are intended to build public trust by providing a clear framework for service quality, ethical conduct, responsiveness, and fairness in the criminal justice process. The service delivery standards are aligned with national development plan IV, the ruling party Manifesto, the Constitution, and international best practices, and are applicable to all ODPP personnel and offices in Uganda.

These Service Delivery Standards were developed in collaboration with stakeholders and is both a reference guide and a performance-monitoring tool. It is designed to inform the public, guide justice sector professionals, and promote accountability, consistency, equity, and operational excellence in prosecution services.

I call upon all staff to embrace, adhere to, and uphold these standards as a shared commitment to integrity, justice, and the effective delivery of criminal prosecution services in Uganda.



Jane Frances ABODO

DIRECTOR OF PUBLIC PROSECUTIONS

PREAMBLE

The *Service Delivery Standards Manual* was developed through an inclusive and consultative process. The preparation of this Manual was a broadly participatory effort, incorporating valuable contributions from a wide range of stakeholders, including ODPP staff and the Ministry of Public Service (MoPS).

These standards are intended to fortify the prosecutorial function for enhanced institutional capacity by improving the quality and consistency of service delivery, strengthening professional competencies, and cultivating public trust in the criminal justice system.

I wish to convey my sincere gratitude to the ODPP Service Delivery Standards Task Force for its steadfast commitment in gathering and harmonizing diverse perspectives across departments. We also acknowledge, with deep appreciation, the constructive collaboration of our external partners, particularly the National Planning Authority and Ministry of Public Service, in finalizing this Manual.

As part of our continued commitment to service excellence and institutional accountability, I urge all staff to make use of these Standards for effective implementation.



Agnes Kainza Nzogi

PERMANENT SECRETARY

ACRONYMNS

BFP	Budget Framework Paper
DCIC	Directorate of Citizenship and Immigration Control
EDOCS	Electronic Document Management System.
MDAs	Ministries Departments and Agencies
MPS	Ministerial Policy Statement
NDP	National Development Plan
NITA(U)	National Information Technology Authority - Uganda.
ODPP	Office of the Director of Public Prosecutions
OP	Office of the President
OPM	Office of the Prime Minister
PPDA	Public Procurement and Disposal of Public Assets Authority
PRACAMIS	Prosecution case management information system
RO	Regional Office
RSA	Resident State Attorney
RSP	Resident State Prosecutor
SGBV	Sexual and Gender-Based Violence

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1.0 INTRODUCTION

The office of the Director of Public Prosecutions derives its mandate from Article 120 of the Constitution of Uganda 1995 as amended. The Vision of the ODPP is “a crime free society” and its mission is “*To provide professional and responsive prosecution services that promote public trust and contribute to national transformation*”. The Core mandate of the ODPP is to prosecute criminal cases in any court in Uganda except the court martial, and to direct police to investigate any information of a criminal nature. The functions of the Office of the Director Public Prosecutions are;

- a) To direct the police to investigate any information of a criminal nature and to report to him or her expeditiously;
- b) To institute criminal proceedings against any person or authority in any court with competent jurisdiction other than a court martial;
- c) To take over and continue any criminal proceedings instituted by any other person or authority;
- d) To discontinue at any stage before judgment is delivered, any criminal proceedings to which this article relates, instituted by himself or herself or any other person or authority; except that the Director of Public Prosecutions shall not discontinue any proceedings commenced by another person or authority except with the consent of the court.

In the execution of the above function and in line with the programmatic approach, the ODPP falls under the Administration of Justice Programme. The ODPP contributes to NDP IV strategic objective 5: “Strengthen good governance, security, and the role of the state in development”.

1.1 Vision

Our Vision is to strive towards “*A crime free society*”

1.2 Mission

Our Mission is “*To provide professional and responsive prosecution services that promote public trust and contribute to national transformation*”.

1.3. Goal

The ODPP's goal is *"to streamline prosecution services to foster delivery of justice and socio-economic development in the country"*.

1.4. Motto

The power of purpose

1.5. Core Values

In the execution of its constitutional mandate, the ODPP is guided by the core values that underpin its approach. These include:

a. Independence

The ODPP upholds autonomy in decision making and takes action, free from interference.

b. Professionalism

The ODPP is committed to high-level standards and expertise, upholding ethical principles in our code of conduct and commitment to ensure timely execution of our mandate. We aspire to provide quality prosecution services with impartiality and fairness in accordance with the law.

c. Transparency and Accountability

The ODPP upholds transparency at the core of its operations, we openly share information, adhere to ethical standards, and engage stakeholders in our processes. We take responsibility for our actions, promoting efficiency in resource use, ensuring value for money, maintaining credibility throughout service delivery, and ensuring zero tolerance for corruption. By fostering openness and integrity, we build public trust and reinforce our commitment to justice.

d. Teamwork

The ODPP promotes inter and intra agency collaboration in the provision of prosecution services.

e. Inclusiveness

The ODPP ensures that no one is left behind in delivering our services and addressing the concerns of our clients.

1.6 Strategic Objectives

- i. To prosecute criminal cases.
- ii. To recover proceeds of crime and execute compensation orders.
- iii. To strengthen international cooperation in criminal matters.
- iv. To ensure adherence to criminal prosecution standards.
- v. To strengthen institutional capacity for delivery of prosecution services.

The services provided by the ODPP include;

- a) Prosecution Guided Investigations.
- b) Perusal of case files and taking prosecutorial decisions.
- c) Perusal and sanctioning of case files.
- d) Criminal prosecutions in courts of law.
- e) Handling criminal miscellaneous applications.
- f) Prosecution of criminal appeals.
- g) Complaints management.
- h) Community outreaches on witness preparation, protection and victim empowerment.
- i) Victim empowerment and witness protection.

2.0 SERVICE DELIVERY STANDARDS MATRIX FOR THE OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

As ODPD strives to deliver services to the populace, it has set forth a framework of standards as laid out in the table below.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
To prosecute criminal cases.	Criminal case files perused ¹ for a prosecutorial decision ² .	Proportion. Time taken.	100% 22 working days.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPD offices and/or Via courts of law and Police, Visiting the ODPD website, social media platforms, and the toll-free lines.	Provision of legal advice to police during investigations; prosecution guided investigations; prepare legal briefs and file legal documents; witness interaction review of criminal case files case conferencing and management meetings; coordination.	Human Resource, Fully furnished offices, Vehicles, fuel Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, prosecution demonstration kits, Experts	None.	The Director of Public Prosecutions Departments at the HQTRS RO, RSA, RSP office

¹ Perusal means, critical analysis of the evidence.

² Prosecutorial decision means, closed for lack of sufficient evidence, or sent for further inquiries.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
						meetings; legal research, case reviews and consultations.			
	Case files sanctioned ³ / consented to for prosecution.	Proportion. Time taken.	100% 2 working days.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police, Visiting the ODPP website, social media platforms, and the toll-free lines.	Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; prosecution-guided investigations; perusal and review of criminal case files; witness interviews; case conferencing and management meetings; coordination meetings; hands-on training of actors; legal research. Consenting to	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	Note	The Director of Public Prosecutions, Departments at the HQTRS, RO, RSA, and RSP office.

³ Sanctioned means, sufficient evidence

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
						the file and actual sanctioning.			
	Cases committed to the High Court upon conclusion of inquiries.	Proportion. Time taken.	100% 150 days (within five months).	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	Preparation of committal papers, Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; perusal and review of criminal case files; coordinate committal proceedings, case conferencing and management meetings; coordination meetings; hands-on training of actors; legal research.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, prosecution demonstration kits, Experts.	None.	The Director of Public Prosecutions. Departments at the HQTRS. RO, RSA, RSP office.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Criminal cases concluded through Prosecution Guided Investigations.	Proportion Time Taken.	100% <ul style="list-style-type: none"> Lands: within 44 working days. ICD: within 66 working days. SGBV: within 14. Others: 22 working days. 	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; prosecution-guided investigations; perusal, review and consultation of criminal case files; witness interviews, case conferencing and management meetings; coordination meetings; hands-on training of actors; legal research, Field visits.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	None.	The Director of Public Prosecutions. Departments at the HQTRS. RO, RSA, RSP office.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Case review and conferencing g. in complex/high profile cases held.	Frequency.	At least 1 per month.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police, Visiting the ODPP website, social media platforms, and the toll-free lines.	Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; prosecution-guided investigations; perusal and review of criminal case files; witness interviews; case conferencing and management meetings; coordination meetings; hands-on training of actors, legal research, Field visits.	Human Resources, Fully furnished offices, fuel, Vehicles, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	None.	The Director of Public Prosecutions Departments at the HQTRS. RO, RSA, RSP office.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Case management outreach sessions conducted	Frequency Coverage Time taken to file a report	Quarterly 01 per region-nationally By the 10th day of the first month of the subsequent quarter	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners	Visiting ODPD offices and/or Via courts of law and Police, Visiting the ODPD website, social media platforms, and the toll-free lines	Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; witness interviews; case conferencing and management meetings; coordination meetings; hands-on training of actors; Field visits, community meetings, development printing and dissemination of outreach materials, report preparation, stakeholder meetings engagements and activities.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data assorted communication, stationery, Experts.	None.	The Director of Public Prosecutions, Department as at the HQTRS, RO, RSA, RSP office.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Stakeholder coordination meetings held.	Frequency. No. of meetings. Time taken to prepare a report.	Quarterly for other departments. ICD: 12. By the 10th day of the first month of the subsequent quarter.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; prosecution-guided investigations; perusal and review of criminal case files; coordination meetings; hands-on training of actors, legal research, field visits, community meetings, stakeholder engagement meetings and open days.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunications on infrastructure, data communication, assorted stationery, professional attires, witness protection kits, prosecution demonstration kits, Experts.	None	The Director of Public Prosecutions, Departments at the HQTRS, RO, RSA, RSP office.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Report on Case management outreach sessions prepared.	Time taken.	By the 10th day of the first month of the subsequent quarter.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development part.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	prepare legal briefs and file legal documents; legal research.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	The Director of Public Prosecutions. Department s at the HQTRS. RO, RSA, RSP office.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Criminal cases registered for trial in court.	Proportion.	100%	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	Case file review; pre-trial witness interviews; legal research; disclosure of evidence; present and examine legal documents, legal submissions; manage miscellaneous applications and appeals; pre and post criminal session visits; stakeholder meetings; commission and serve legal documents; plea-bargain camps; Draft plea-bargain agreements.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, prosecution demonstration kits, Experts.	None	The Director of Public Prosecutions. Departments at the HQTRS. RO, RSA, RSP office.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Corruption and corruption related case files perused for a prosecutorial decision.	Proportion. Time taken.	100% Within 44 working days.	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.		Provision of legal advice to police during investigations; prosecution guided investigations, prepare legal briefs and file legal documents; witness interaction, case conferencing and management meetings; legal research, case reviews and consultations; hands-on training of actors; Consent to the charges.	Human Resource. Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, prosecution demonstration kits, Experts.	None	The Director of Public Prosecutions. Departments at the HQTRS. RO, RSA, RSP office.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Corruption related cases registered in court for trial.	Proportion.	100%	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	Case file review; pre-trial witness interviews; legal research; disclosure of evidence; present and examine legal documents, legal submissions; manage miscellaneous applications and appeals; pre and post criminal session visits; stakeholder meetings; commission and serve legal documents; plea-bargain camps; Draft plea-bargain agreements.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP OFFICES. HQTRS. Anti-Corruption Dept. RO, RSA, RSP office. Courts of law.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Corruption and corruption related cases concluded through Prosecution guided investigations.	Proportion Time taken	100% Within 66 working days	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	Visiting ODPP offices and/or Via courts of law and Police, Visiting the ODPP website, social media platforms, and the toll-free lines	Provision of legal advice to police during investigations; prepare legal briefs and file legal documents; prosecution-guided investigations; perusal, review and consultation on criminal case files; witness interviews; case conferencing and management meetings; coordination meetings; hands-on training of actors; legal research, Field visits.	Human Resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	None	ODPP OFFICES. HQTRS. Anti-Corruption Dept. RO, RSA, RSP office.
To recover proceeds of crime and execute	Asset recovery cases registered for	Proportion.	100%	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and	Visiting ODPP offices and/ or courts of law and police, Visiting the	Monitoring system to track Assets for Recovery. Maintain Assets recovery register. Prepare	ODPP legal and administrative officers, Furnished offices, Vehicles, fuel, Reference materials,	None.	ODPP OFFICES. HQTRS.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
compensation orders.	execution of compensation orders			development partners.	ODPP website, social media platforms, and the toll free lines.	reports. Initiate and promote strategies and guidelines. development of rules/ guidelines to regulate the procedure for confiscation and recovery of assets. Initiating parallel asset recovery investigations for all acquisitive crimes. Procure assets managers and court bailiffs.	computer sets, telecommunication infrastructure, data communication, assorted stationary.		Asset Recovery division. RO, RSA, RSP Courts of law.
	Asset recovery cases registered for processing of seizure or	Proportion	100%	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners.	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platforms,	Monitoring system to track Assets for Recovery. Maintain Assets recovery register. Prepare reports. Initiate and promote strategies and guidelines.	ODPP legal and administrative officers, Furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication data communication,	None.	ODPP OFFICES. HQTRS. Asset Recovery division. RO, RSA, RSP

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	restraint orders				and the toll free lines.	development of rules/ guidelines to regulate the procedure for confiscation and recovery of assets. Initiating parallel asset recovery investigations for all acquisitive crimes. Procure assets managers and court bailiffs.	assorted stationery.		Courts of law.
	Asset tracing investigations conducted.	Proportion.	100%	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners FIA, BOU, URA, Insurance companies Forex bureaus banking institutions. States	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platforms, and the toll free lines	Direct investigations and provide legal advice, prosecution led investigations, Procuring special investigators, Conducting Witness interviews.	Police experts. ODPP legal and administrative officers, furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None	ODPP OFFICES, HQTRS Asset Recovery division, RO, RSA, RSP Courts of law.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Seizures made without court orders.	Proportion	100%	requesting and Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platforms, and the toll free lines	financial investigations to identify tainted assets. Proper storage of seized property. Record seized assets. Oversee the management of seized property	Financial analysts, Security officers, Police experts. ODPP legal and administrative officers, furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationary.	None.	ODPP OFFICES. HQTRS. Asset Recovery division. RO, RSA, RSP.
	Seizure orders processed.	Proportion.	100 %	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners.	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platform.	Filing and prosecuting for seizure orders.	Financial analysts, Security officers, Police experts. ODPP legal and administrative officers, furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication.	None.	ODPP OFFICES. HQTRS. Asset Recovery division. RO, RSA, RSP.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
							on infrastructure, data communication, assorted stationery.		
	Freezing/restraint orders processed.	Proportion.	100 %	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners.	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platforms, and the toll free lines.	Procuring surveyors, Filing of restraint orders, prosecuting freezing orders.	Surveyors furnished officers, Vehicles, fuel, Reference materials, computer sets, telecommunication, on infrastructure, data communication, assorted stationery.	None	ODPP OFFICES HQTRS Asset Recovery division. RO, RSA, RSP.
	Confiscation or forfeiture orders processed.	Proportion.	100 %	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners.	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platforms, and the toll free lines.	Filing Application for confiscation orders. Measures for proper storage. Valuation of property. Auctioning and/ sale of properties.	Court bailiffs, auctioneers Security officers, Police experts. ODPP legal and administrative officers, furnished officers, Vehicles, fuel, Reference materials, computer sets, telecommunication, on infrastructure.	None.	ODPP OFFICES. HQTRS. Asset Recovery division. RO, RSA, RSP.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Recoveries made in favor of Government	Proportion	100 %	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners.	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media platforms, and the toll free lines.	Extract court orders Preparing and serving demand notices, conducting post-conviction prosecution guided investigations to trace assets. Valuation for compensation orders. Preparation of court documents, Filing and prosecuting applications, execution of court orders.	Court bailiffs, auctioneers Security officers, Police experts. ODPP legal and administrative officers, furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure.	None.	ODPP OFFICES. HQTRS. Asset Recovery division. RO, RSA, RSP.
	Recoveries made in favor of Private individuals and/ entities.	Proportion.	100 %	Public, victims of crime, complainants, witnesses, police, courts, Private Institutions and development partners	Visiting ODPP offices and/ or courts of law and police, Visiting the ODPP website, social media	Extract court orders Preparing and serving demand notices, conducting post-conviction prosecution guided investigations to trace assets.	Court bailiffs, auctioneers Security officers, Police experts. ODPP legal and administrative officers, furnished offices, Vehicles, fuel, Reference materials,	None.	ODPP OFFICES. HQTRS. Asset Recovery division. RO, RSA, RSP.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
To strengthen international cooperation in criminal matters.	Mutual Legal Assistance (MLA) requests processed.	Proportion of MLA requests processed. Time taken.	100% 14 working days.	Requested Agency and counterparts, Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	All Requests to the ODPP.	Valuation for compensation orders. Preparation of court documents, Filing and prosecuting applications, execution of court orders. stakeholder meetings; preparation of legal documents; prosecution guided investigations; preparation of requests and transmission of responses to the central authority; service of international court documents.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, ODPP legal and administrative officers, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None.	ODPP OFFICES. HQTRS. DIC Dept. RO, RSA, RSP Attorney General's Chambers. Uganda Police Force Courts of law.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Extradition requests processed ⁴	Proportion Time taken.	100% 14 working days.	Requesting Agency and counterparts, Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	All Requests to the ODPP	stakeholder meetings; preparation of legal documents; prosecution guided investigations; preparation of requests and transmission of responses to the central authority; service of warrants of arrest. Arrest of fugitives; preparation and submission of court documents, handling extradition proceedings in court, surrender of fugitives to requesting states.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None.	ODPP OFFICES. HQTRS. DIC Dept. RO, RSA, RSP. Attorney General's Chambers. Uganda Police Force Courts of law.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	International engagement in criminal matters participated in.	Frequency.	Quarterly.	Requesting Agency and counterparts, Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners.	All Requests to the ODPP.	Stakeholder meetings; legal research; preparation of country statement; Participative in international meetings, conferences, workshops, trainings in criminal matters; preparation and submission of reports; preparation and execution of MoUs with partners in criminal matters.	Human resource, Fully furnished offices, Vehicles, fuel, travel abroad, Reference materials, computer sets, telecommunication, on infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None.	ODPP OFFICES. HQTRS. International Cooperation Dept. RO, RSA, RSP. Relevant MDAs. Development partners.
To ensure adherence to criminal prosecution standards.	Performance standards reviewed and disseminated.	Frequency of Conducting consultative meetings.	01 per Month	ODPP Staff, CID, Public, victims of crime, complainants, witnesses, police, Courts, Private Institutions and Development partners,	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	Consultative meetings. Review of the standards. Print copies of performance standards manual(s).	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication, on infrastructure, data communication, assorted	None.	ODPP Headquarters, Dep't of Inspection, Quality Assurance, dep't of Research and

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
		Frequency of review.	Reviewed every after 2.5 years.	Agencies with a delegated prosecutorial function.		Dissemination of performance standards manual(s).	stationery, Inspection kits.		Training Division, Human Resources Division PPU.
		Frequency of dissemination.	Annually.						
	Inspections Conducted.	Frequency, No. of inspection reports produced. Time of submission.	Quarterly 4 One Consolidated report produced annually by the 10th day of first	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices. Visiting the ODPP website, social media platforms, and the toll-free lines.	Inspections; inspection reports; action on inspection reports.	Human resource; Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Inspection kits.	None.	ODPP Headquarters, Dep't of Inspection, Quality Assurance, dep't of Research and Training Division, Human Resources Division.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			month of next FY. Quarterly: By the 10 th day of subsequent month.						
		Proportion of stations adhering to set prosecution standards.	100%	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners. Agencies with a delegated prosecutorial function.	Visiting ODPP offices. Visiting the ODPP website, social media platforms, and the toll-free lines.	Inspections; inspection reports; action on inspection reports.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Inspection kits.	None	ODPP Headquarters, Dep't of Inspection, Quality Assurance, dep't of Research and Training Division, Human Resources Division.
		Proportion of delegated prosecutors from government	100%	-Public, victims of crime, complainants, witnesses, police, accused persons, Courts,	Visiting ODPP offices, Visiting the ODPP website.	Inspections; inspection reports; action on inspection reports.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication	None.	ODPP Headquarters, Dep't of Inspection, Quality Assurance,

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
		agencies adhering to set prosecution standards.		Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	social media platforms, and the toll-free lines.		on infrastructure, data communication, assorted stationery, Inspection kits.		dept of Research and Training Division, Human Resources Division.
	Public complaints against prosecution processes addressed.	Percentage. Time taken.	100% within 7 working days.	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	Complaint's review; interview of complainants; review of case files involving complaints; recommendation on complaints; feedback to complainants. Investigations on disciplinary proceedings, disciplinary sanctions, feedback to parties.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Inspection kits.	None.	Head Quarters – Complaints Desk Regional and RSAs offices.
	Public complaints against staff	Proportion.	100%	- Public, victims of crime, complainants, witnesses,	Visiting ODPP offices,	Complaint's review; interview of complainants; review of case	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials,	Note.	Head Quarters – Complaints Desk

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	conduct managed.	Time taken. Frequency Report	within 14 working days. quarterly consolidated report per quarter	police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting the ODPP website, social media platforms, and the toll-free lines	files involving complaints; recommendations on complaints; feedback to complainants. Investigations on complaints, disciplinary proceedings, disciplinary sanctions. feedback to parties.	computer sets, telecommunication infrastructure, data communication, assorted stationery, Inspection kits.		Regional and RSAs offices.
	Outreaches on complaints management of the criminal justice system undertaken.	Frequency. Reports.	Quarterly. 01 report per quarter.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines	Complaint's review; interview of complainants; review of case files involving complaints; recommendations on complaints; feedback to complainants. Investigations on complaints, disciplinary proceedings, disciplinary sanctions.	Human resource, Fully furnished offices, Vehicles, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Inspection kits.	None.	Head Quarters – Complaints Desk Regional and RSAs offices.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
						feedback to parties.			
	Stakeholder consultations meetings regarding complaints management on the criminal justice system conducted.	Frequency. Reports. Coverage.	Quarterly 01 report per quarter. All regions.	<ul style="list-style-type: none"> Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function. 	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	Complaint's review; interview of complainants; review of case files involving complaints; recommendation on complaints; feedback to complainants. Investigations on complaints, disciplinary proceedings, disciplinary sanctions. feedback to parties.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication on infrastructure, data communication, assorted stationery, Inspection kits.	None	Head Quarters – Complaints Desk Regional and RSAs offices.
	Needs assessment for research and training conducted.	Frequency. Coverage.	Annually. All regions.	<ul style="list-style-type: none"> Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and 	Visiting ODPP offices. Visiting the ODPP website, social media	Field visits, interviewing staff, consultative meetings with stakeholders, legal research for best practices.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication on infrastructure, data	None	ODPP Headquarters Research and Training Dept.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
				Development partners, Agencies with a delegated prosecutorial function.	platforms, and the toll-free lines.	research on crime trends. Collection and analysis of data on staff training needs.	communication, assorted stationery, Experts.		Human Resource Division Finance and Administration Department Training committee.
	Research on best practices on criminal prosecutions conducted.	Frequency. No. of research reports produced.	Annually. 01 report.	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines	Field visits, interviewing staff, consultative meetings with stakeholders, legal research for best practices, research on crime trends. Collection and analysis of data on staff training needs.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	None.	ODPP Headquarters, Research and Training Dept. Inspections and Quality Assurance Dept. RO, RSA and RSP offices.
	Research on public perception on ODPP service	Coverage. Frequency.	All regions Annually 01 report	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts,	Visiting ODPP offices, Visiting the ODPP website.	Research on public perception. Collection and analysis of data on public perception.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication	None	ODPP Headquarters – Research and Training Dept.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	delivery conducted.	No. of research reports produced.		Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	social media platforms, and the toll-free lines	Field visits, interviewing staff, consultative meetings with stakeholders.	on infrastructure, data communication, assorted stationery, Experts.		PRO, Complaints management office.
	Research reports prepared	No. of research reports for best practices produced	A research report for best practices produced Quarterly	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	legal materials for Collection and analysis of data on reported criminal cases; Research Survey.	Human resource, Fully furnished offices, Vehicles, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	None.	ODPP Headquarters – Research and Training Dept.
	Staff skills enhanced	Frequency. Proportion.	Quarterly. 100%	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners,	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	Field visits, interviewing staff, consultative meetings with stakeholders, legal research for best practices, research on crime trends.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted	None	ODPP Headquarters – Research and Training Dept. Human Resource Division, Finance

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
				Agencies with a delegated prosecutorial function.	virtual academy	Collection and analysis of data on staff training needs. Training staff, mentoring	stationery, Experts		and Administration Department
	ODPP Virtual Academy effectively maintained.	Frequency.	Annually.	ODPP Staff, Development partners, delegated prosecutors.	Visiting ODPP offices. Visiting the ODPP website, social media platforms, and the toll-free lines.	Paying subscription for the platform, designing the curriculum, training Tools Legal Review legal research on crime trends, Collection and analysis of data on reported criminal cases; Research Survey.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication on infrastructure, data communication, assorted stationery, Experts.	None.	ODPP Headquarters – Research and Training Dept.
	Virtual Academy Training Content updated.	Frequency.	Annually.	ODPP Staff, Private Institutions and Development partners, Agencies with a delegated.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free line.	Legal Review legal research on crime trends, Collection of recent court decisions, updating content.	Human resource, Reference materials, computer sets, telecommunication on infrastructure, data communication, assorted stationery, experts.	None.	ODPP Headquarters Research and Training Dept., F & A dept.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
To strengthen institutional capacity for delivery of prosecution services.	Budget Framework Paper (BFP) and Ministerial Policy Statement (MPS) prepared	Frequency	Annually: BFP by 15th of September and MPS by 15th of March.	OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Visiting ODPP offices or Online.	Conducting consultative meetings, report writing, printing.	Human resource, Fully furnished offices, Vehicles, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters – finance and administration Department, policy and planning division ODPP field stations.
	BFP and MPS disseminated	Frequency	Annually	OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Visiting ODPP offices or Online.	Distribution to staff, consultative meetings Print copies Dissemination	Human resource, conference facilities, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters – finance and administration Department, policy and planning division. ODPP field stations.
	Prosecution policies,	Frequency.	Reviewed every after	ODPP Staff,	Visiting ODPP offices or	Conducting consultative meetings, report	Human resource, conference facilities,	None.	ODPP All Departments.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	standards, guidelines and standard operating procedures reviewed and disseminated.		2.5 years and end of term (5 years).	Public, Development partners.	Online.	writing, printing, dissemination, reviewing.	Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.		Headquarters – finance and administration. Department, policy and planning division. ODPP field stations.
	ODPP Offices equipped with IT tools.	Proportion.	100%	All criminal justice players (c.g. Judiciary, UPF, UPS, DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Web-based services, e-government Intranet, Visiting ODPP offices or Online.	Feasibility Assessment conducted; Acquisition and installation and deployment of LAN and WAN infrastructure; Acquisition of ICT equipment and deployment to field offices.	Human resource, Fully trunked offices, Vehicles, fuel, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, bandwidth.	None.	ODPP headquarters, all field stations, IT division, Finance and Administration Department.
	All offices linked to	Proportion.	100%	All criminal justice players (c.g. Judiciary, UPF, UPS,	Web-based services, e-government Intranet.	Feasibility Assessment conducted; Acquisition and	Human resource, Fully trunked offices, Vehicles, fuel, Reference	None.	ODPP headquarters, all field stations, IT

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	ODPP intranet.			DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Visiting ODPP offices or Online.	installation and deployment of LAN and WAN infrastructure; Acquisition of ICT equipment and deployment to field offices. Conduct contract management.	materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, bandwidth.		division, HR Division, Finance and Administration Department
	Systems integration (PROCAMIS) with other Criminal Justice Information systems.	Proportion of institutions.	100%	All criminal justice players, ODPP, Judiciary, UPP, UPS, DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Web-based services, e-government Intranet, Visiting ODPP offices or Online.	Feasibility Assessment conducted; Acquisition and installation and deployment of LAN and WAN infrastructure; Acquisition of ICT equipment and deployment to field offices. Monitoring and Evaluation of ICT capital works; Contract management.	Human resource, Fully trucked offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, bandwidth.	None.	ODPP headquarters, all field stations, IT division, Finance and Administration Department

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Staff trained in PROCAMIS & EDOCS Systems usage.	Proportion of staff trained.	100%	All criminal justice players (e.g. Judiciary, UPF, UPS, DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Web-based services, e-government Intranet, Visiting ODPP offices or Online.	Feasibility Assessment conducted; Post training assessment of impact; training of end users on IT system and services.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, assorted stationery.	None.	ODPP headquarters, all field stations, IT division, Finance and Administration Department.
	IT equipment maintained.	Frequency Proportion.	Quarterly. 100%	All criminal justice players (e.g. Judiciary, UPF, UPS, DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED, Parliament, Auditor General and	Web-based services, e-government Intranet, Visiting ODPP offices or Online.	Feasibility Assessment conducted; maintenance of ICT equipment. Post maintenance assessment, Conduct contract management;	Human resource, Fully furnished offices, Vehicles, Reference materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, assorted stationery.	None.	ODPP headquarters, all field stations, IT division, Finance and Administration Department.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Telecommunication Services provided.	Proportion.	100%	the general public. All criminal justice players (e.g. Judiciary, UPF, UPS, DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Web-based services, e-government Intranet, Visiting ODPP offices or Online.	Feasibility Assessment conducted; Conduct contract management; training of end users on IT system and services; maintenance of ICT equipment.	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, assorted stationery.	None.	ODPP headquarters, all field stations, IT division, Finance and Administration Department.
	Usage of IT software systems inspected.	Frequency.	Quarterly.	All criminal justice players (e.g. Judiciary, UPF, UPS, DGA, URSB, NIRA, Interpol, DCIC, Law Reform Commission, NITA(U), OPM, OP, MoFPED,	Web-based services, e-government Intranet, Visiting ODPP offices or Online.	Field stations visits, Monitoring and Evaluation of ICT capital works; Conduct contract management; training of end users on IT system and services;	Human resource, Fully furnished offices, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, assorted stationery.	None	ODPP headquarters, all field stations, IT division, Finance and Administration Department.

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
				Parliament, Auditor General and the general public.		maintenance of ICT equipment.			
	Documentation Centers stocked with up to date Reference Material.	Proportion.	100%	ODPP staff.	Visit to the Documentation Centers, online.	Conduct Library users' needs assessment on library usage. Procurement of reference materials, Establish regional libraries. Acquire and distribute reference and reading materials. Subscribe to legal and prosecutions online materials. Inspect regional libraries, Web-based services, law reports, journals, precedents, judgements.	Human resource, Fully furnished offices, Vehicles, Reference materials, computer sets, telecommunication infrastructure, Web Services, e-government, data communication, assorted stationery.	None.	ODPP headquarters Documentation Center, Regional offices, field stations.
	Documentation Centers inspected for compliance with best practice.	Proportion.	100%	IQs, Regional offices, Field stations.					

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	New field offices established.	Coverage	At least an ODPP office at every District	ODPP Staff, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Public demand for prosecution services Availability of Judicial Services Increasing crime rate, local government	Identification of suitable office premises. Equipping offices. Processing of tenancy agreements. Paying rent.	Human resource, Furniture & fittings, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters, Finance and Administration Department and Field Operations Department
	Offices premises constructed.	Coverage.	All regional levels and districts, prosecutors academy.	ODPP Staff, Development partners, Agencies with a delegated prosecutorial function.	Public demand for prosecution services Availability of Judicial Services Increasing crime rate, local government	Identification of suitable land, site meetings, field visits, preparing BOQs, architectural drawings, procurement, bids evaluation, drafting of contracts, contract approvals, construction of premises, contract management.	Human resource, Furniture & fittings, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters, Finance and Administration Department and Field Operations Department

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NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Monitoring and evaluation of Field offices conducted.	Frequency. Coverage. Report.	Quarterly. All regions. By 10 th day of the first month of subsequent quarter. Annual: by 10 th day of July.	ODPP Staff, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Public demand for prosecution services Availability of Judicial Services Increasing crime rate, local government	Field visits, consultative meetings, filing appraisal tools, appraisal meetings, stakeholder engagements.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters, Finance and Administration Department and Field Operations Department
	Performance Reports from field offices compiled.	Frequency. Process Time.	Quarterly by 10 th day of the subsequent month. Annually.	ODPP Staff, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Public demand for prosecution services Availability of Judicial Services Increasing crime rate, local government	Field visits, consultative meetings, appraisal meetings, stakeholder engagements, printing, presentation, publishing, follow up on recommendations.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters, Finance and Administration Department and Field Operations Department RO, RSA and RSP offices.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			report by 10 th day of July.						
	Delegated prosecutors supervised.	Frequency Reports.	Quarterly 01	ODPP Staff, Private Institutions and Development partners, Agencies with a delegated prosecutorial function Public.	Public demand for prosecution services Availability of Judicial Services Increasing crime rate, local government	Field visits, consultative meetings, stakeholder engagements, report writing, presentation of report, follow up of recommendations.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters, Finance and Administration. Department and Field Operations. Department RO, RSA, and RSP.
	Witnesses and Victims Of crime identified and registered for empowerment and protection.	Proportion.	100%	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms,	Assessment and admission of Witnesses; Monitoring program; capacity building; inter-agency meetings and coordination; outreach programs; benchmarking, printing and	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attire, witness protection kits.	None.	ODPP Headquarters. Department of Witness Protection. RO, RSA, RSP, Uganda Police Force Courts of Law.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			Quantity, Quality, Cost, time, process, accessibility and coverage		and the toll-free lines.	disseminating Witness protection and empowerment materials; court application for protective measures. Protection of witnesses. witness protection officers. Witness protection facilities.			
	Public awareness programs on Witness protection and Victim empowerment conducted.	Frequency.	Quarterly.	- Public, victims of crime, complainants, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices and/or Via courts of law and Police. Visiting the ODPP website, social media platforms, and the toll-free lines.	capacity building; inter-agency meetings, coordination and support; outreach programs; benchmarking, printing and disseminating; witness protection officers.	Human resource; Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attire, witness protection kits, Experts.	None.	ODPP OFFICES. HQTRS- Department of Witness Protection. RO, RSA, RSP UPF.

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Witness and Victim referrals for protection and Psychosocial support made.	Proportion	100%	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices and/or Via courts of law and Police, Visiting the ODPP website, social media platforms, and the toll-free lines	Assessment and admission; Monitoring; capacity building; inter-agency meetings, coordination and support; outreach programs; benchmarking, court application for protective measures. Protection of witnesses.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, witness protection kits, Experts.	None	ODPP OFFICES. HQTRS- Department of Witness Protection. RO, RSA, RSP Courts of law. CSOs.
	Inter-agency coordination meetings for witness protection and victim empowerment conducted.	Frequency.	Quarterly.	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated	Visiting ODPP offices and/or Via courts of law and Police, Visiting the ODPP website, social media platforms,	capacity building, meetings; outreach programs; benchmarking, printing and disseminating Witness protection and empowerment materials.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attire, witness	None.	ODPP OFFICES. HQTRS- Department of Witness Protection. RO, RSA, RSP Courts of law.

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
				prosecutorial function.	and the toll-free lines.	protection kits, Experts.			
	Board of Survey recommendations implemented.	Frequency.	Once a year.	OPM, OP, MoFPED, Parliament, Auditor General and the general public. Ministry of Works and Transport, Ministry of Lands.	Visiting field ODPP offices.	Procuring court bailiffs to board off obsolete items, visiting ODPP field Offices, report writing, preparation of a board off plan, implementing recommendations of the board of survey, hold consultative meetings.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, Experts.	None.	ODPP OFFICES HQTRS-RO, RSA, RSP Ministry of Lands, Ministry of Works and Transport.
	Final accounts prepared and submitted.	Frequency	Semi-annual: By end of 15 th February. For 9 months: By end of 15 th May.	MoFPED, Parliament, Auditor General and the general public. Ministry of Works and Transport.	Visiting ODPP offices or Online.	Filing templates, submitting to Accountant General and Auditor General, publish Final accounts.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	HQTRS-Accounts units

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Procurement and Disposal services well managed.	Frequency. Time taken to make a decision.	Annual: By end of 30 th August. Annually. Contracts Committee in place. Term: 3 years' renewable once. Composition: 5 members including the chairperson. Time taken to make a	ODPP, staff, the public.	Visit ODPP, EGP system, Public media.	Bidding- Evaluation. Display of Best Evaluated Bidder Notice.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	Note.	ODPP Headquarters, PDU

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			<p>decision: 10 working days from the date of receipt of submission.</p> <p>100% compliance to PPDA Regulations</p> <p>Bidding period: 2 working days upon publication Quotations: 5 working days upon publication</p>						

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			<p>Restricted: 10 working days upon publication Open bidding: 15 working days upon publication.</p> <p>Evaluation: <ul style="list-style-type: none"> • Works – within 20 working days. • Supplies and non-consultancy services – within 10 working days. </p>						

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			<ul style="list-style-type: none"> Quantity services – within 10 working days. Display of the Best Evaluated Bidder: within 10 working days after the award. Disposal Plan in place. Monthly. Quarterly. By 15th of the next 						
	Procurement reports prepared.	Frequency.		ODPP, staff, the public.	Visit ODPP, EGP system, Public media.	Writing reports, printing, publishing.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure,	None.	ODPP Headquarters, PDU

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
		Time taken.	month in the subsequent quarter. Annual: by 15 th of July. By 15 th of the subsequent month.				data communication, assorted stationery.		
	Audit reports prepared and submitted.	Frequency of preparing Audit reports.	Quarterly: By 30 th of the subsequent month of the next quarter. Submission of accountabilitys: within	ODPP.	Visit ODPP offices, online.	Evaluate effectiveness of risk management; control environment and governance processes.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None.	ODPP OFFICES HQTRS- Department of F & A

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			60 days from the date of payment.						
	Institutional Performance reports prepared and printed for utilization.	Frequency.	Quarterly. By end of the next month in the subsequent quarter. Annual: By end of July.	OPM, OP, MoFPED, Parliament, Auditor General and the general public.	Visiting ODPP offices or Online.	Field visits, consultative meetings, report writing, printing, dissemination.	Human resource, Vehicles, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP headquarters and Administration Department
	Prosecution trends Profiled	Frequency	2.5 years (mid-term)	- Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	Coordination with the UPF, statistics from court, legal research on crime trends. Collection and analysis of data on reported criminal cases; Research Survey.	Human resource, Fully furnished offices, Vehicles, fuel, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP Headquarters – Research and Training Dept. F&A department PPD

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
				prosecutorial function.					
	Land titles for ODPP owned land/office premises processed.	Proportion.	100%	ODPP, MOFPE, Ministry of lands, District Land Boards.	Visiting ODPP Head office, Ministry of lands.	Use of consultants, visiting district land offices, and Zonal offices, meetings.	Human resource, Vehicles, fuel, telecommunication, data on infrastructure, communication, assorted stationery, stakeholders in land title processing.	None.	ODPP OFFICES HQTRS- Department of F & A RO, RSA, RSP
	Inventory of ODPP assets maintained.	Frequency.	Annually.	ODPP, MOFPE D, Ministry of Works and Transport, Ministry of Lands.	Visiting ODPP and online	Engraving, entering information on the register, Maintain an assets register.	Human resource, Vehicles, fuel, computer sets, telecommunication, data on infrastructure, communication, assorted stationery, Experts.	None.	ODPP OFFICES HQTRS- Department of F & A, RO, RSA, RSP
	Staff capacity enhanced.	Time taken.	Induction: 2 weeks after assumption of duty.	ODPP Staff, delegated Prosecutors.	Expression of need, Visiting ODPP offices, application submission.	Training needs assessment, develop training Plan, constitute Training committee, Training staff, meetings,	Human resource, Vehicles, fuel, training materials, computer sets, telecommunication, data on infrastructure,	None.	ODPP staff HQTRS- Department of F&A Human Resource Division
		Frequency.							

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			Quarterly, Annually.		Visiting the ODPP website, social media platforms, and the toll-free line.	Printing and disseminating the plan.	communication, assorted stationery, conference facilities, Experts.		
	Staff Discipline managed.	Frequency.	Quarterly.	ODPP Staff, Private Institutions and Development partners, Agencies with a delegated.	Visiting ODPP offices. Visiting the ODPP website, social media platforms, and the toll-free line.	Rewards and Sanctions Committee in place. Complaint's review; interview of complainants; review of officers files recommendation on complaints; feedback to complainants. Investigations on complaints, disciplinary proceedings, disciplinary sanctions, feedback to parties.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None.	ODPP OFFICES HQTRS- Department of Witness Protection Regional Offices Resident State Attorneys offices Resident State Prosecutors office Courts of law

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
	Staff attendance registers managed.	Frequency.	Daily.	ODPP Staff.	Visiting ODPP offices. Visiting the ODPP website, social media platforms, and the toll-free line.	Printing attendance registers, reports on attendance, printing, meetings Monitoring attendance to duty: maintain attendance register. Analysis of attendance data, Returns on attendance to duty: submitted quarterly.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None	ODPP OFFICES HQTRS- Department of F&A, I&QA, FO, RO, RSA, RSP
	Payments of salaries, Pension & Gratuity and other benefits managed.	Frequency Time taken	Monthly Payments of salaries and Pension: 28 th day of the month. Payments of Gratuity:	ODPP staff, pensioners.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free line.	Data capture, Payroll verification and reconciliation, processing of payments.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None.	ODPP OFFICES HQTRS- Department of F&A Human Resource division

Specific Objectives	Key Output/ Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/ Contribution by service recipient	Responsibility Centre/ Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
			within one month of retirement.						
	Staff deployment and utilization undertaken.	Time taken.	Implementation of PSC minutes: within 2 weeks.	ODPP Staff	Visiting ODPP offices. Visiting the ODPP website, social media platforms, and the toll-free line	Acceptance of appointment, assumption of duty, Signing official oath and oath of secrecy, Transfer of officers.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP OFFICES HQTRS- Department of F&A Human Resource division
	Performance managed.	Frequency.	Quarterly, Annually.	ODPP Staff	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free.	Planning and Consultative meetings, coordinate filling of performance plans and appraisal forms, report writing, dissemination, follow up on recommendations, training needs assessment, training plan,	Human resource, Vehicles, fuel, Reference materials, performance management tools, computer sets, telecommunication infrastructure, data communication, assorted stationery.	None.	ODPP OFFICES HQTRS- Division of Human Resource RO, RSA, RSP

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of: Quantity, Quality, Cost, time, process, accessibility and coverage	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
						rewarding and sanctioning. Performance improvement planning.			
	Registries inspected.	Frequency.	Quarterly.	Public, victims of crime, complainants, witnesses, police, accused persons, Courts, Private Institutions and Development partners, Agencies with a delegated prosecutorial function.	Visiting ODPP offices, Visiting the ODPP website, social media platforms, and the toll-free lines.	Inspections; inspection reports; action on inspection reports. Recommendations follow up.	Human resource, Vehicles, fuel, Reference materials, computer sets, telecommunication infrastructure, data communication, assorted stationery, professional attires, witness protection kits, Experts.	None	ODPP OFFICES HQTRS- Department of F&A Regional Offices Resident State Attorneys offices Resident State Prosecutors office
	Records managed.	Frequency.	Quarterly.	All criminal justice players, ODPP, Judiciary, UPF, UPS, DGAL, URSB, NIRA, Interpol, DCIC,	Visiting ODPP offices or Online.	Electronic, manual, Functional registries at ODPP headquarters	Human resource, Fully furnished offices, Vehicles, Reference materials, computer sets, ODPP legal and	None.	ODPP headquarters, all field stations, IT division, Finance and

Specific Objectives	Key Output/Service Description	Key Performance Indicator	Standard in terms of:	Target recipients of service	Access criteria to obtain service	Methodology for providing service	Basic infrastructure for providing service: including tools, equipment, and personnel (Input)	User fee/Contribution by service recipient	Responsibility Centre/Service delivery point
NDP IV Strategic Objective: Strengthen good governance, security, and the role of the state in development									
		Time taken to retrieve records.	5 minutes.	Auditor General and the general public.		and field Offices. Functional Regional Record Centers/Archives at every Region.	administrative officers, telecommunication infrastructure, Web Services, e-government, data communication, assorted stationery.		Administration Department

Annex I: ODPP Service Delivery Standard Task Force

S/n	Name	Title	Responsibility
1.	Ms. Ahimbisibwe Winfred	Assistant Director of Public Prosecutions	Chairperson
2.	Ms. Barbara Kawuma	Assistant Director of Public Prosecutions	Member
3.	Mr. Denis Byaruhanga	Principal Assistant Secretary	Member
4.	Mr. Keneth Muhwezi	Principal Economist	Member
5.	Mr. Odeke Paul Francis	Assistant Commissioner HRM	Member
6.	Mr. Okubu Peter	Senior Systems Administrator	Member
7.	Mr. Ebuu Lowrance	Senior Policy Analyst	Member

REF: EXT.903.85

20th August 2025

The Permanent Secretary,
Office of the Director of Public Prosecutions,
Kampala, Uganda

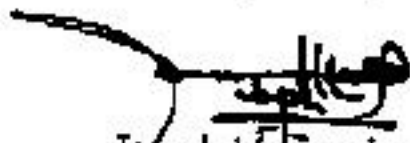
**APPROVAL OF THE OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS
SERVICE DELIVERY STANDARDS 2025/26 -2029/30**

Reference is made to the initial submission of your service delivery standards to the National Planning Authority (NPA). The Taskforce Review Committee considered your submission for review and certification; (i) review comments on the draft service delivery standards; and (ii) your final submission confirming integration of the comments made on your service delivery standards.

As you may be aware, the review and approval of decentralised plans by NPA is a requirement under the NPA Development Regulations (2018), Section 28 (1). Further, Section 28 (2) requires that NPA issues a certificate of approval to the decentralised planning institution, confirming satisfaction with the service delivery standards.

The purpose of this letter therefore, is to inform you that, the Office of the Director of Public Prosecutions Service Delivery Standards has been approved with amendments. The Certificate of Approval has also been signed and awarded on the understanding that these comments will be addressed. A copy of certificate of approval is herewith attached.

I thank you for your usual cooperation.


Joseph Muvawala (PHD)
EXECUTIVE DIRECTOR

Cc: Chairperson, NPA
Head of Public Service
Deputy Head of Public Service-performance and Service Delivery
Permanent Secretary/Societyary to Treasury, MoFPED

#1, Lumumba Avenue

Regional House

P. Box 27424

Kampala Uganda

Tel: +256-414-330229

+256-312270730

F: +256-414-350215

Mail: npa@npa.go.ug

Planning for Development



CERTIFICATE OF APPROVAL FOR THE SERVICE DELIVERY STANDARDS

The Authority has reviewed the Office of the Director of Public Prosecutions Service Delivery

Standards and is satisfied that it is aligned to the MDA's Development Plan 2025/26 -

2029/30 and complies with the National Planning Authority (Amendment) Act, 2024, the

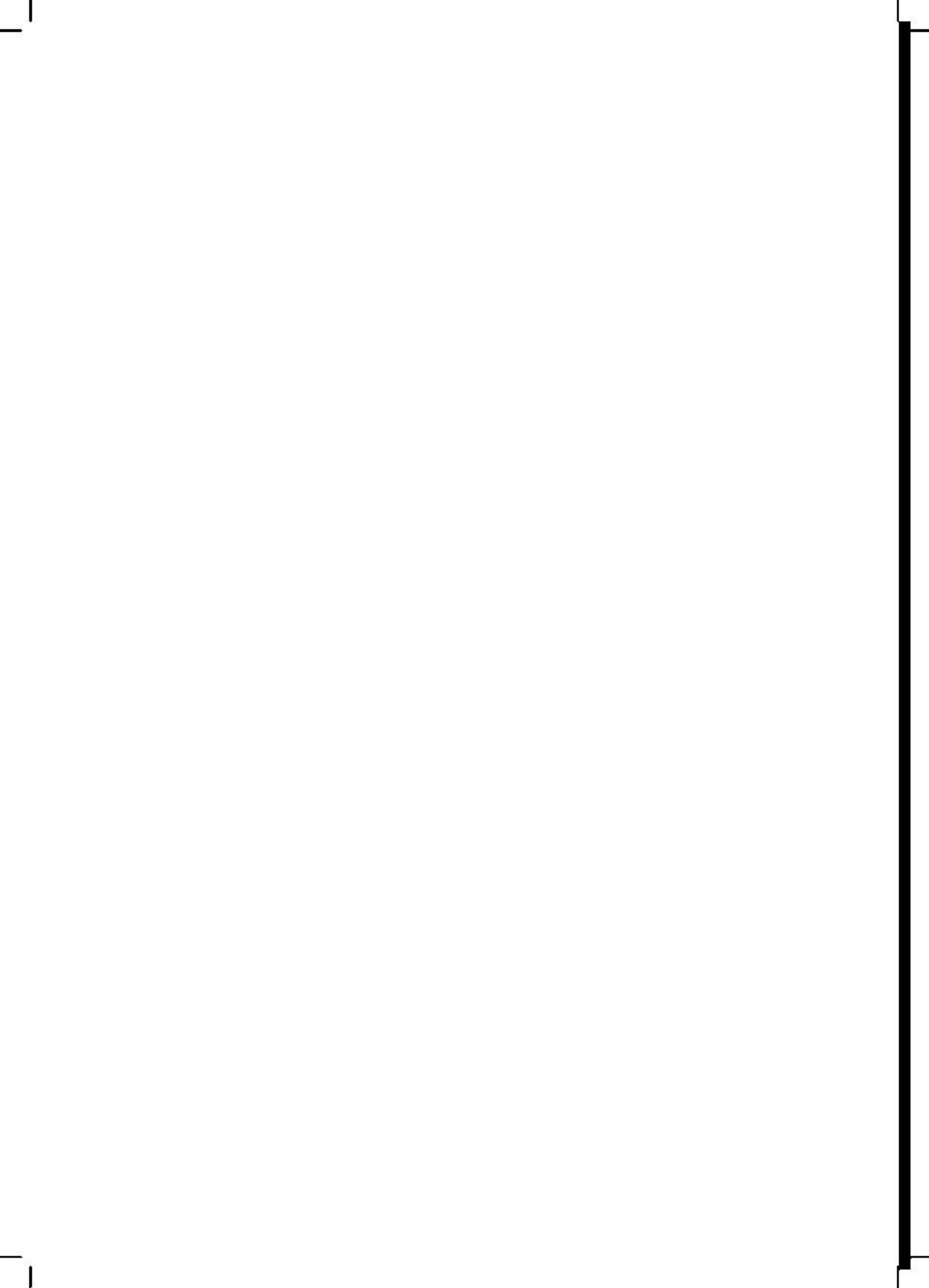
National Planning Authority (Development Plans) Regulations 2018, the National Development

Plan and guideline 2018 issued by the Authority.

Dated this...^{26th}..... day of ...²⁰²⁵...

Joseph Muvawala PhD
EXECUTIVE DIRECTOR





Office of the Director of Public Prosecutions
Floor 9, 11, and 12 Workers House
Plot 2 Pilkington Road
P.O Box 1550 Kampala, Uganda
Toll Free Line : 0800112300
Website: www.dpp.go.ug , Email: admin@dpp.go.ug

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